

- Digital, Data & Technology

From: DO NOT REPLY <metpolice@service-now.com>
Sent: 30 January 2024 16:02
To: [REDACTED] - Digital, Data & Technology
Subject: Digital Policing - Request Approved- RITM001654984 - Mailbox/Group Amendment



Dear [REDACTED]

Ticket RITM001654984 has been approved for Mailbox/Group Amendment on 2024-01-30 16:01:57 GMT.

Summary

Ticket: [RITM001654984](#).

Short Description: Mailbox/Group Amendment

Full details of your request: need changes to the following shared mailbox Data Office Mailbox - Triage Team

The managers permissions are listed under: G.Data Office - Triage Team Managers

We are going through restructure and ultimately want to make changes to this mailbox. The current owner is [REDACTED] so firstly myself [REDACTED] (@met.police.uk) and Ben Sayers [REDACTED] (@met.police.uk) who is our head of unit need to be added in the owner's box. I am a band B for this area as well.

After that we need the following to happen to the mailbox.

- 1) The name changed to "Data Rights – Enquiries"
- 2) Alias added to point to new email address of DataRights@met.police.uk

This shared mailbox has an online archive of 3 years' worth of emails, we need to ensure that this is still available and in use.

Mailbox/group Name: Data Office Mailbox - Triage Team

Mailbox/group Owner: [REDACTED]

Have you attached your approval?: No

<https://metpolice.service-now.com/myservicedesk>

Thank you,

Digital Policing

Use the My IT Service Desk to provide information on your tickets and to report a fault or raise a request. To update your ticket, use the links in this message.

Please note, this message is automated and replies to this mail box are not monitored and will not be progressed.

Ref:MSG031173792_R8Ckt4WioXaT6MtvCM