

**- Digital, Data & Technology**

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**From:** [REDACTED] - Digital, Data & Technology  
**Sent:** 06 February 2024 10:48  
**To:** [REDACTED] - Digital, Data & Technology; Data Rights SMT MPS  
**Subject:** RE: Comments on task "Mailboxes Name Change"

Dear [REDACTED]  
Ticket RITM001654914 for Mailbox/Group Amendment has been completed.  
No further action is required, unless you believe the ticket has been closed in error. If this is the case, please contact the IT Service Desk.  
Task Close Notes:  
TASK002376969 - Good Morning

Mailbox, email addresses and associated security groups have been changed to:-

Data Rights - ROA

DataRights-ROA@met.police.uk

DataRights-ROA@met.pnn.police.uk

G.Data Rights - ROA Managers

G.Data Rights - ROA Users

These comments are about the task [Mailboxes Name Change](#) in the plan [SMT Tasking Planner](#).  
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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Tuesday, February 6, 2024 10:37:26 AM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS  
[REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

Dear [REDACTED]  
Ticket RITM001654917 for Mailbox/Group Amendment has been completed.  
No further action is required, unless you believe the ticket has been closed in error. If this is the case, please contact the IT Service Desk.  
Task Close Notes:  
TASK002376971 - Good Morning

Mailbox, email addresses and associated security groups have been changed to:-

Data Rights - Disputes

DataRights-Disputes@met.police.uk

DataRights-Disputes@met.pnn.police.uk

## G.Data Rights - Disputes Managers

## G.Data Rights - Disputes Users

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Thursday, February 1, 2024 12:10:51 PM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

Update from [REDACTED] re the IRU Action Plan distribution list:

I spoke to Ben about this and showed him the planner. Ideally he wants to keep the planner so I've asked for the listing in the directory to be removed but the planner retained. This is what I have asked IT:

“In outlook/active directory there is an entry for "IRU Action Plan List ". This was created automatically following the creation of a teams channel and associated MS planner. We are cleaning up our mailboxes and we do not want "IRU Action Plan List" to be available in the directory. However we need to retain the planner as this has significant data on it in the form of comments and attachments. Please can "IRU Action Plan List" be removed from the directory while the planner/teams channel remains.”

In the meantime I have exported the plan to Excel (attached) but that doesn't bring the comments or the attachments. I note that I can also “copy the plan” but when I try to do that it wants to put it on another mailbox/teams channel. That could be a solution (to add it to a Data Rights channel) but we would need to make sure the copy goes where it should before moving it. Hopefully IT can just remove the IRU Action Plan List from outlook and keep the existing plan as that seems to be the easiest solution.

I'll let you know what comes back – the ticket number for this is RITM001655356.

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Thursday, February 1, 2024 9:44:15 AM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

IT Desk have confirmed they have changed the C&L mailbox to Data Rights Mailbox - Complaints & Learning. However they did not confirm if an alias was set up so that the outgoing email address reflects the new name of the mailbox. They closed the ticket down so I opened a new one under RITM001656489. to follow up and ask about it.

These comments are about the task [Mailboxes Name Change](#) in the plan [SMT Tasking Planner](#).

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Thursday, February 1, 2024 9:37:04 AM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

DRAD MAILBOX DELETION COMPLETE:

Dear [REDACTED],  
Ticket RITM001654905 for Shared Mailbox Delete has been completed.  
No further action is required, unless you believe the ticket has been closed in error. If this is the case, please contact the IT Service Desk.  
Task Close Notes:  
TASK002376964 - Good Afternoon,

The mailbox has now been disabled and its associated G groups have now been deleted.

Please allow 24 hours for replication.

Kind Regards,

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Tuesday, January 30, 2024 2:37:12 PM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

Ben has added me to the owners box for Disputes

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Tuesday, January 30, 2024 2:36:57 PM  
**To:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>; Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
**Subject:** RE: Comments on task "Mailboxes Name Change"

FOI mailbox. Myself, [REDACTED] and [REDACTED] have now been added to the FOI mailbox to make it easier to get the changes done

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**From:** [REDACTED] - Digital, Data & Technology [REDACTED]@met.police.uk>  
**Sent:** Tuesday, January 30, 2024 2:36:11 PM

To: Data Rights SMT MPS [REDACTED]@MetropolitanPolice.onmicrosoft.com>  
Subject: Comments on task "Mailboxes Name Change"

#### DOTT MAILBOX

1 ticket submitted to IT Desk under reference RITM001654819 stating the following:

I need changes to the following shared mailbox Data Office Mailbox - Triage Team The managers permissions are listed under: G.Data Office - Triage Team Managers We are going through restructure and ultimately want to make changes to this mailbox. The current owner [REDACTED] so firstly myself [REDACTED]@met.police.uk) and Ben Sayers [REDACTED]@met.police.uk) who is our head of unit need to be added in the owner's box. After that we need the following to happen to the mailbox. The name changed to "Data Rights – Enquiries" Alias added to point to new email address of DataRights-Gateway@met.police.uk This shared mailbox has an online archive of 3 years' worth of emails, we need to ensure that this is still available and in use.

Sorry I forgot one more alias which would be DataRights-Enquiries@met.police.uk

Reply in Microsoft Planner

You can also reply to this email to add a task comment.

This task is in the [SMT Tasking Planner](#) plan.